

# Leave-out testing information

### Booking a test

When booking a test, parents will be given access to the appropriate year group day on the booking system (available on p4 of this document). There is also an "overspill" day on Friday. If for some reason you cannot make your original slot, you will have the option to change it to another available one.

Siblings may, for convenience, be tested on the same day and both proceed up to house. However, there are limited spaces on each day, and there may be good pastoral reasons for siblings to return when their peer group returns, in which case they are encouraged to do so. In addition, the slight change to the teaching schedule means that delaying the return of younger pupils may give them a little more much-needed rest and recreation. Please note, if you are booking for a sibling you will need to book a single slot for *each* boy.

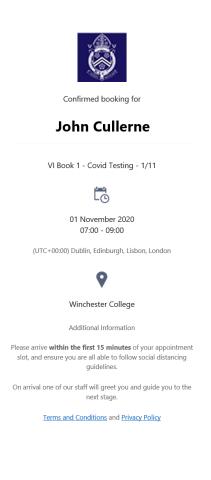
Boys must not use public transport to travel to school. Parents/Guardians should arrange for boys to return by car only, and remain with them pending the result. We would stress the importance of arriving in good time as set out below.



#### Test procedure

The booking confirmation will look like the image to the right. Please note, the test slot here is 07:00 - 09:00, but you must arrive within the first 15 minutes of this slot; that is, we will be lining up for swabbing at 07:00 - 0715. Parents' vehicles will be directed to a covered area where a swab will be taken by one of our trained nurses, from the vehicle.

The vehicle will then be directed to a holding area, where parents can await the result of the test. Waiting time is up to two hours, so please do bring refreshments and reading material. Hot drinks and water will be available throughout the day, and there will be a designated walk around Kingsgate Park to stretch legs. Portaloo facilities will be available. Some parents may wish to go for a drive or more local parents may wish to go home, but we stress that once the swab is taken, any close contact with anyone outside the family household risks invalidating the test result. For example, whilst waiting for the result, parents and boy should not take a trip into town or visit a cafe. Housemasters will be monitoring the results e-mails (see below) and will expect to see boys who test negative within 45 minutes of the test result being sent.



**N.B.** If you decide to leave the PE Centre carpark, please be aware that there is a restricted flow out to Kingsgate Road, and there may be others arriving for their swabbing appointment. The marshals will manage this and get you clear of the area as soon as possible.

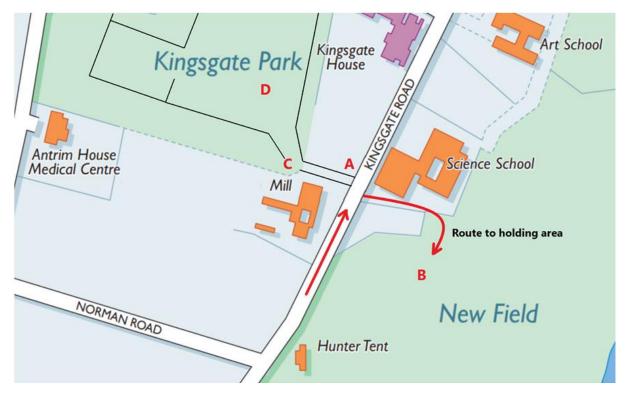
### Dropping off up to house

Test results will be communicated by e-mail and copied to the Housemaster. On receipt of a negative result, boys should be dropped off at their boarding house without going elsewhere. If a second test is required, we will inform you by e-mail. We should be able to use the original sample to do the re-test – there should be no need for re-swabbing.



#### What happens on the day of testing?

Parents should approach the School from the South along Kingsgate Road:



As parents approach Mill and Science School from the South, they will see at point  $\mathbf{A}$ , a large sign indicating the test slot in progress at that time. If it is their test slot then they should turn left, where a marshal will provide instructions. If it is not their test slot, then they should turn right into Science School, where a marshal will direct them to a holding area  $\mathbf{B}$  and cars will be arranged in a holding pattern that preserves the order of parent bookings.

From the holding area on New Field (area **B**) there is an exit route back on to Kingsgate Road. As the next test slot starts, a sign next to the exit will be updated. This will be the signal for those waiting to move to point **A** and across to areas **C** and **D**. Marshals will be in continuous radio contact, so that if slots arise and parents are ready, slots may be taken to maintain a continuous flow into the testing site.

Point **C** is the access point to the testing facility. A marshal at point **C** will give parents a large card to put into their windscreens, which will be their unique identifier. A small circuit will take parents through to the swabbing marquees, and once swabs have been taken, they will be directed to area **D** for parking and awaiting test results. There will be hot and cold drinks and bottled water available from a refreshment station, though we will not be serving food. There will be pairs of Portaloo facilities, which will be on a regular cycle of cleaning throughout the day.



## Before you continue onto the bookings page please read the following:

We are required to inform Public Health England of any positive COVID-19 results. When we do so we will only provide the information required by law. We are also required to advise parents of a pupil testing positive to have an NHS test so that the case can be logged on to the Government's Test and Trace system.

We would like to remind you of the following important points:

- Parents should maintain continued vigilance with all COVID-19 precautions over Leave-out, including guidelines on mixing households.
- Boys should not return to school if they or any close contacts have presented with a high temperature; a new, continuous cough; or a loss or change to their sense of smell or taste at any time during Leave-out.
- If your son is due to have a public exam or aptitude test and he or his close contacts develop symptoms at any time during Leave-out, then please contact Drs Thomas and Cullerne (tnt@wincoll.ac.uk; jpc@wincoll.ac.uk) immediately.
- Boys must not use public transport to travel to school.
- Parents/Guardians should bring boys by car and remain with them pending the result.
- Housemasters will be monitoring the results e-mails and will expect to see boys who test negative within 45 minutes of the test result being sent.
- Test appointments can only be allocated through the official booking system.
- Once a swab is taken, any close contact with anyone outside the family household risks invalidating the test result.

By clicking here, you are confirming you have read and understood the above terms and conditions. You may use the following link to access our <u>privacy policies</u>.

