



WINCHESTER
COLLEGE

Child Protection and Safeguarding Policy Addendum: COVID-19 school closure arrangements for Safeguarding and Child Protection

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This addendum of Winchester College's Safeguarding and Child Protection policy contains details of our individual safeguarding arrangements during the school closure. Unless stated in the addendum, all other details, processes and procedures of the existing Child Protection and Safeguarding Policy remain as current.

Safeguarding and promoting the welfare of children continues to be of paramount importance during the COVID-19 closure period. Winchester College's safeguarding principles remain the same, and in accordance to *Keeping Children Safe in Education 2019*.

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1. Designated Safeguarding Lead (and deputies)

During the school closure the Designated Safeguarding Lead, **Mr Callum Barnes**, is contactable via 07436 588321 or safeguarding@wincoll.ac.uk, and remains on site.

2. DfE coronavirus helpline

The Department for Education COVID-19 helpline, is available to answer questions. Staff, parents and young people can contact this helpline as follows:

Email: DfE.coronavirushelpline@education.gov.uk

Telephone: 0800 046 8687

(Lines are open Monday to Friday from 8am to 6pm and weekends 10am to 4pm.)

3. Attendance monitoring

During term time, online registration with Div Dons will take place at the following times, Monday to Saturday:

JP: 0820 and 1335

MP: 0825 and 1340

VBk: 0830 and 1345

VIBk2: 0835 and 1350

VIBk1: 0840 and 1355

If a pupil is unable to make this registration (eg. time zone) they should inform their Div Don in advance. Non-attendance will be recorded on the school system and parents notified.

For those unable to attend a Skype lesson, an audio recording will be made available. Regular absence from Skype lessons will be recorded on CPOMS.

4. Reporting a concern

Where staff have a concern about a child, they should continue to follow the process outlined in the school Child Protection and Safeguarding Policy, this includes making a report via CPOMS, which can be done remotely.

In the unlikely event that a member of staff cannot access their CPOMS from home, they should email the Designated Safeguarding Lead, a Deputy DSL or the Second Master. This will ensure that the concern is received.

Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, they should contact the Designated Safeguarding Lead and Headmaster, or the Governor with specific responsibility for Child Protection, Dr Peggy Frith, via her secretary (jm1@wincoll.ac.uk).

5. Peer on Peer Abuse

Winchester College recognises that during the closure a revised process may be required for managing any report of such abuse and supporting victims.

Where the school receives a report of peer on peer abuse, the principles as set out in part 5 of KCSIE and of those outlined within of the Child Protection and Safeguarding Policy, will be followed.

The school will listen and work with the young person, parents/carers and any multi-agency partner required to ensure the safety and security of that young person.

Concerns and actions must be recorded on CPOMS and appropriate referrals made.

6. Online safety

Winchester College will continue to provide a safe environment, including online. This includes the use of an online filtering and monitoring systems.

It is important that all staff who interact with children, including online, continue to look out for signs that a child may be at risk. Any such concerns should be dealt with as per the Child Protection and Safeguarding Policy and where appropriate referrals should still be made to children's social care and as required, the police.

Winchester College will ensure any use of online learning tools and systems is in line with privacy and data protection/GDPR requirements.

Below are some things to consider when delivering remote virtual lessons, especially where webcams are involved:

- Staff are reminded to be sensible when Skyping a pupil alone.
- Staff and pupils must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms;
- Language must be professional and appropriate, including any family members in the background.
- Staff and pupils must only use school issued accounts such as email and Skype for Business.
- Staff must only use approved platforms specified by SMT to communicate with pupils.
- Skype session should be by appointment only, arranged via Outlook Calendar.
- Any recording, visual or audio, must only be stored on the school network.
- Academic, pastoral or disciplinary concerns should continue to be recorded on CPOMS, and/or passed to the Director of Studies and/or Second Master.

Parents and carers are asked to appropriately filter and monitor their children's online activity. Winchester College will make it clear to parents the expectation with online remote learning; should you have concerns about your child's online activity, contact the Designated Safeguarding Lead or one of the support organisations below:

- [Internet matters](#) - for support for parents and carers to keep their children safe online
- [London Grid for Learning](#) - for support for parents and carers to keep their children safe online
- [Net-aware](#) - for support for parents and carers from the NSPCC
- [Parent info](#) - for support for parents and carers to keep their children safe online
- [Thinkuknow](#) - for advice from the National Crime Agency to stay safe online
- [UK Safer Internet Centre](#) - advice for parents and carers

Pupils with online concerns can raise these with the Designated Safeguarding Lead, or the following organisations:

- [Childline](#) - for support
- [UK Safer Internet Centre](#) - to report and remove harmful online content
- [CEOP](#) - for advice on making a report about online abuse

7. Vulnerable children

Winchester College continues to work with the LCSB in supporting Vulnerable Children, those who have a social worker and those children and young people up to the age of 25 with EHC plans, during the period of closure.

8. Supporting children not in school

Winchester College is committed to ensuring the safety and wellbeing of all its Children and Young people.

The school pupil counselling service and pastoral support routes remain active. Contact details can be found in Appendix 3 of the Child Protection and Safeguarding Policy.

The school will share safeguarding messages on its website and social media pages and via email to both parents and pupils, including support with mental health.

Pupils identified as being on the edge of social care support, or who would normally receive pastoral-type support in school will receive regular communication, either directly or through parents/carers. This communication is likely to come from their Housemaster in the first instance. All concerns will be recorded on CPOMS.

The Pastoral Support Group will continue to meet remotely to discuss pupils of concern.

9. Staffing – recruitment and misconduct

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education (2019). The DSL will communicate with staff any new local arrangements, so they know what to do if they are worried about a child.

Where new staff are recruited, or new volunteers enter the college, they continue to be provided with a safeguarding induction. An up to date Child Protection and Safeguarding policy will support this process as will part 1 of KCSIE.

During the COVID-19 period all Teacher Misconduct referrals should be made by emailing Misconduct.Teacher@education.gov.uk. All referrals received by the TRA will continue to be considered. Where referrals on serious safeguarding matters are received and it is deemed that there is a public interest in doing so consideration will be given as to whether an interim prohibition order (IPO) should be put in place. The TRA will continue to progress all cases but will not schedule any hearings at the current time.